

**LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT**

**720 South Street**

**Susanville, CA 96130-3904**

**Request for Public Records**

Government Code Section 6256 requires a public agency to respond within ten days upon receipt of public records request, whether filling the request or not, and shall notify the person making the request of such determination and the reasons for the determination. Requests for the Air Pollutions documents must be made to the Air Pollution Clerk. There is a \$.10 per page charge for copies of most public documents; there is a \$.10 per page charge for copies of FPPC Filings. **Partial copies of documents will not be provided.**

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I wish to review \_\_\_\_\_ Obtain copies \_\_\_\_\_ of the following public records:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Dated this: \_\_\_\_\_ Day of: \_\_\_\_\_.

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Disposition of Request:

\_\_\_\_\_ Documents reviewed immediately

\_\_\_\_\_ Locating responsive documents; respond by this date \_\_\_\_\_

\_\_\_\_\_ (Number) of copies provided on \_\_\_\_\_

By: \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_